

Upcoming 2012-2013 School Year Grant Application Guidelines

Purpose

The Birdville Education Foundation has established a Grant Award Program. The grants are to be used to fund innovative programs in which budgeted dollars are not available or for other areas that will enhance educational opportunities and results for Birdville students.

Persons eligible to apply for grants

Individuals or teams who are employed by Birdville ISD and are involved in the direct instruction of students are eligible to apply for grants.

Eligible proposals

Grant proposals should fall into one of the specified priorities as approved by the Foundation Board of Directors.

- *Innovative Teaching
- *Increased Parental Involvement
- *Extended Opportunities for Enrichment/Remediation
- *Special Needs of Students
- *Staff Development

Awarding of Funds

Grants of up to \$2,000 will be awarded to teacher initiated programs or projects. Teachers may apply for up to 2 individual grants per year. Grants of up to \$5,000 will be awarded to campus, department, grade level or district initiated programs or projects. Departments can apply for more than one grant but only one departmental/grade level grant per department/per campus will be funded. The Board strongly encourages proposals that involve collaboration of faculty across grades, schools and departments. Technology needs will be considered but will not be a funding priority compared to innovative and creative ideas for the classroom. The number of awards will depend on the amount of funds available from the Birdville Education Foundation. It is the desire of the Foundation Board to fund as many grants as possible either partially with the guarantee that there is other funding available or completely.

Selection Criteria

In evaluating a grant proposal, the Foundation will consider whether a project meets the following criteria:

Innovative - Innovative and creative. Enhances and enriches the current curriculum. Offers students a unique learning opportunity. Creative and unconventional means to learning. Motivates students.

Broad Impact - Provides resources which enhance classroom curriculum by encouraging student participation. Benefits as many students as possible. Has collaboration between schools and or community groups. Can be replicated or shared with other BISS schools or classrooms.

Educational Merit – Enriches current curriculum. Is consistent with school and district educational objectives and is in line with district curriculum or approved materials.

Sustainability- Shows potential beyond grant period.

What will not be funded

Grant funds are not intended to replace or relieve existing responsibility for public funding of school programs, nor are they intended to substitute for normal budget growth and maintenance. Grants should be self sustaining after 1 year, possibly 2 years. With rare exceptions grants will not be awarded for:

- *Salaried positions
- *Recurring expenditures
- *Furniture and fixtures
- *Subscriptions
- *Licensing renewals
- *Field trips
- *Public speaker fees
- *Technology just for the sake of having it

Application Instructions and Deadlines

1. Application forms may be obtained online at www.birdvilleeducationfoundation.com or <http://tinyurl.com/befapplication>.
2. **Review your application with your campus principal/department head before submitting application.**
3. **Applications must be submitted by Friday, December 16, 2011.** If you have any questions about your proposals, please contact Kelley Pledger, Executive Director at 817-547-5778.
4. Applications will be reviewed, rated and acted on by the Grant Application Review committee and voted on by the Foundation Board.
5. Principals will be notified of decisions prior to February 1 of each calendar year. Grants must be expended with the semester or school year designated or the remainder of the Grant will be returned to Education Foundation.
6. The Foundation requests that any report about a grant sponsored activity, either in school newsletters or newspaper publications recognize the efforts of the Foundation.
7. Teachers must submit a Post Grant Evaluation Report to the Birdville Education Foundation Board at the completion of the project. Final report forms are available on our website at www.birdvilleeducationfoundation.com.

